

## Fairfax-Falls Church Community Services Board

November 28, 2012

The Board met in a work session at 6:30pm at the Fairfax County Government Center, 12000 Government Center Parkway, Conference Rooms 9 and 10 in Fairfax, VA.

The following CSB members were present: Mark Sites, Chair, Pamela Barrett, Mary Ann Beall, Jessica Burmester, Ken Garnes, Suzette Kern, Karen Margensey, Juan Pablo Segura, Lori Stillman, Woody Witt, Jane Woods

The following CSB members were absent: Susan Beeman, Mark Gross, Glenn Kamber, Mattie Palmore

The following staff was present: George Braunstein, Cathy Pumphrey

Alan Gerhardt, staff attorney with the Virginia Freedom of Information Advisory Council, provided an overview of the Freedom of Information Act as it applies to the CSB, a public body. Some areas reviewed included the three-day advance notice of meetings, public access, participation by Board members in meetings by teleconferencing which must be voted on by the Board, summaries of Board meetings and quorum determination for limiting communications between Board members outside of a publicly announced forum. The CSB Policy on emails was noted as an appropriate guide to adhere to for electronic communications.

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The Board met in a regular session at 7:30pm at the Fairfax County Government Center, 12000 Government Center Parkway, Conference Rooms 9 and 10 in Fairfax, VA.

The following CSB members were present: Mark Sites, Chair, Pamela Barrett, Mary Ann Beall, Susan Beeman, Jessica Burmester, Ken Garnes, Mark Gross, Glenn Kamber, Suzette Kern, Karen Margensey, Juan Pablo Segura, Lori Stillman, Woody Witt, Jane Woods

The following CSB staff was present: George Braunstein, Bill Belcher, Belinda Buescher, Ginny Cooper, Jeannie Cummins Eisenhower, Evan Jones, Kevin Lafin, Dave Mangano, Lisa Potter, Cathy Pumphrey, James Stratoudakis, Alan Wooten, Laura Yager

### 1. Meeting Called to Order

Mark Sites called the meeting to order at 7:45 p.m.

### 2. Matters of the Public

Lynne Crammer, former CSB Board member and currently representing Substance Abuse and Addiction Recovery Alliance, expressed concerns with some proposals contained in the CSB Transformation Completion Report, specifically in the areas of substance use disorders (SUDs) services. In addition, Ms. Crammer requested there be an open forum in which the report is discussed and SUDs representatives afforded an opportunity to express their views.

Joyce Cantrell, representing Friends of A New Beginning, shared concerns with the CSB proposed Transformation Report and impact on the programs providing services to the SUDs population.

Jeff Warren, a member of Friends of A New Beginning, provided background on his recovery and expressed concerns with the CSB Transformation Completion Report, citing the limited reinvestment in residential and SUDs services. Mr. Warren requested the current level of services be maintained.

Kenneth Parker, a former resident of A New Beginning and Crossroads, noted his long road to recovery and stressed the importance of programs offered by the CSB. Mr. Parker requested that consideration be given to sustaining these programs.

Mr. Abdullahi shared his recovery and participation in the CSB long term residential SUDs treatment program and ultimate ability to regain employment.

3. Amendments to the Meeting Agenda

There were no amendments offered to the meeting agenda.

4. Matters of the Board

- Lt. Colonel Sites welcomed and introduced Ken Garnes who was recently appointed as an At-Large member of the CSB Board.
- Jessica Burmester noted the Intellectual Developmental Disability Workgroup in discussing incidents being reported with Logisticare transportation services, will be gathering complaint data from our CSB as well as regionally to pursue state action, either legislative or regulatory. George Braunstein will be contacting the Director of the Department of Medical Assistance as well as members of the Virginia Association of Community Services Boards (VACSB) to address the issue.
- Pam Barrett reported in her meetings with Delegates David Bulova and Vivian Watts, positive feedback was received in funding of CSB services. Delegate Bulova indicated an interest in proposing legislation for alternative CSB funding sources through partnerships.
- In the same vein, Jane Woods reported meeting with two of the five legislators she has been assigned and noted favorable responses in meeting CSB service gaps.
- Lt. Colonel Sites reported on the following:
  - The names of five State legislators not yet assigned for CSB Board member visits will be resent and he would appreciate those Board members able to accept additional assignments to let him know.
  - State budget forums in our locality have been scheduled for January 4<sup>th</sup> at George Mason University and January 5<sup>th</sup> at the Fairfax County Government Center. The first session will include Virginia Assembly Budget Committee representatives, and the second, the full Fairfax Legislative Delegation. A request will be forwarded to CSB Board members seeking volunteers to testify.
  - Following up on a request to be a signatory to a letter to the Department of Behavioral Health and Developmental Services (DBHDS) Commissioner prepared by the Prince Williams CSB, there was agreement with the content

which indicates the condensed timeline for closing the Northern Virginia Training Center (NVTC) is not sufficient. During discussion, it was suggested the Governor also receive this message, however, as other CSBs have already co-signed the current letter, it was proposed a separate letter be prepared. A motion was offered to co-sign the letter prepared by the Prince William CSB to the DBHDS Commissioner, which was seconded and carried. In addition, a motion was offered for staff to draft a letter to the Virginia Governor stating the need for adequate and timely resources to develop local residential settings for individuals discharged from the NVTC and any temporary or intermediate moves be avoided. The motion further stated the letter be presented to the regional CSBs for consideration. The motion was seconded and passed. *For the record, it is noted that Mark Gross did not participate in this entire discussion or the vote.*

- During the presentation to the Board of Supervisors (BOS) Human Services on November 27<sup>th</sup> to provide an update on the CSB Fiscal Stability, appreciation was extended for the FY2013 First Quarter Report and a question raised on the CSB vacancy staffing levels being maintained. In response to the estimated January-February timeframe for finalizing the CSB Transformation Completion Plan, concern was expressed by some Supervisors that may be too late for budget considerations. Lt. Colonel Sites noted efforts would be made to finalize earlier, if at all possible. Glenn Kamber recommended the Board not rush through the process and ensure opportunities are afforded for discussion and public feedback.
- On behalf of the CSB, Lt. Colonel Sites will be participating in the Affordable Housing Advisory Council on November 30<sup>th</sup>.
- Due to the issues currently requiring full Board focus, a twice-a-month meeting schedule was proposed, one of which would be a work session to address issues at length, and the second, a formal Board meeting that can be streamlined as a result of separate work sessions. The two Workgroups, SUDs/MH and IDD, would be retained along with the Executive Committee for coordinating administrative matters as well as the Fiscal Committee. The Internal and External Committees could be eliminated, and when specific projects are needed, taskforces or ad hoc groups established to address. With this structure, there was a recommendation the Workgroups Chairs become members of the Executive Committee. It was suggested prior to formally changing the CSB Bylaws, to proceed with this proposed arrangement for the next few months and finalize following the work on the Transformation Completion Plan.
- After canvassing availability, a work session was scheduled on December 12<sup>th</sup>.

## 5. Consent Agenda

A motion was made for Board approval of the Consent Agenda with the following items included:

- A. Approval of the October 24, 2012 minutes of the Fairfax-Falls Church Community Services Board meeting.
- B. Acceptance of the August 8, 2012 minutes of the Intellectual Developmental Disability Workgroup.
- C. Acceptance of the October 19, 2012 notes of the Ad Hoc Fiscal Committee meeting.

The motion was seconded and carried.

## 6. Committee Reports

- A. *External Committee:* Lt. Colonel Sites announced the next meeting is scheduled December 12<sup>th</sup> with an agenda to focus on CSB site visits as well as preparations for the January State budget hearings.
- B. *Fiscal Committee:*
- Mr. Kamber extended appreciation for the hard work in preparing the FY2013 First Quarter Report to the Board of Supervisors and offered the assistance of members of the Fiscal Committee in responding to questions from their Supervisors.
  - In announcing that Deputy County Executive Pat Harrison will be invited to the December Board meeting to discuss budget process and CSB staffing levels, Mr. Kamber requested Board members submit questions to Melissa Osborne by December 5<sup>th</sup> for compiling and distributing to the Board for review.

## 7. Information Items

- A. *FAST Team Annual Report:* Ginny Cooper noted members of the FAST Team were unable to attend this evening, but would welcome an opportunity to be invited to a Board or Committee meeting to answer questions or provide further information. Ms. Cooper indicated the positive feedback from consumers with the assistance provided by the FAST staff and noted the substantial amount of dollars the CSB did not have to spend due to enrolling individuals to receive eligible State and Federal benefits. It was pointed out that FAST saved individuals and potentially the CSB over \$632,000 in annual prescription costs through its Medicare Part D Open Enrollment service. Referencing this saving, it was recommended such developments are powerful tools that should be highlighted with the Board of Supervisors. There was also discussion of State funds currently allocated to the Department of Family Services for eligibility determination when, in fact, the CSB is now providing a large portion of the preparation of the required documentation.
- B. *Unit Cost Report:* Ms. Cooper provided background on the required unit cost review and indicated more units of service were provided to a greater number of individuals even though less money was spent. Subsequent annual reviews will tie unit costs more closely to the Fee Schedule because data in the new electronic health care record can be filtered and reviewed at the lowest common level which was not possible under the previous system. Ms. Cooper requested and was granted permission to bring the data to the Fiscal Committee for review.

## 8. Action Items

- A. *Election of Board Secretary:* Noting Jessica Burmester was nominated as Secretary at the October meeting in which she was not in attendance, Ms. Burmester confirmed her acceptance of the nomination. As there were no further nominations, a voice vote was called and Ms. Burmester was unanimously elected Secretary.
- B. *FY2013 Fee Schedule Additions:* Ginny Cooper provided background on two current Followup Access Services fees that were scheduled to be phased out in the FY2013 Fee

Schedule, but are not yet ready to be eliminated. Once the newly designed Assessment Unit is implemented, the fees, which are not subject to the Ability-to-Pay Scale, will no longer be necessary. Until that happens, a request was presented to retain these fees in the FY2013 Fee Schedule, and following discussion, a motion was offered to accept the FY2013 Fee Schedule as presented, seconded and the motion carried.

- B. *Good Neighbor Campaign:* In follow up to the CSB October meeting, Jeannie Cummins Eisenhower indicated the Board requested the Good Neighbor Agreement be presented for adoption. It was noted this agreement currently has 20 private provider signatories and affirms a commitment as well as responsibility to uphold community values and standards in all residences maintained in Fairfax County as well as the Cities of Fairfax and Falls Church. A motion was made to adopt the agreement, seconded and unanimously passed. Ms. Cummins Eisenhower also mentioned meetings are currently being scheduled with individual District Supervisors to familiarize with the campaign and the principles endorsed.

## 9. Executive Directors Report

George Braunstein reported on the following:

- The first Certified Peer Specialist graduation took place this afternoon with 29 graduates.
- CSB staff member Laura Unger received an award from Linden Workforce Solutions in recognition of obtaining employment for 27 individuals either homeless or receiving mental health or substance use disorder services. It was noted this was accomplished through a single meeting with each employer.
- To ensure continuity of care, CSB Youth services including both mental health and substance use disorders are being integrated to alleviate breakdowns identified when transferring between levels of care.
- Residential programming at the New Horizons Treatment facility will be expanded to serve individuals with lower level of care needs which will more fully utilize the capacity available. Cornerstones will remain a program for serving the co-occurring population.

### A. *Legislative-State Budget:*

The Virginia Governor's budget will be issued mid-December and a statewide analysis will be provided by the VACSB. On funding of the 19 acute care beds, it was indicated this may require a budget amendment if not included within the budget.

### B. *Training Centers-DOJ Agreement Update:*

Mr. Braunstein reported Fairfax County is holding informal talks with the State about disposition of the land once the NVTC is closed and he continues to stress with County as well as State officials the land and/or proceeds be used for displaced CSB consumers. In addition, it has been emphasized that adequate funding resources not be traded off during County negotiations with the State. It was suggested CSB Board members may wish to highlight this information in meetings with their District Supervisors.

C. *Vacancy Implications:*

Responding to a CSB Board request for an overview of the management process being applied for staff vacancies, a document was provided with some current positions as well as outline of the process. It was indicated to place in context, if service closure is noted within the category of “Implications of Not Filling”, either staff will be deployed from another site if available and satisfies any licensure requirements, or if not, hiring would take place and budget consequences dealt with later. It was emphasized there are no proposals to close programs, only an indication of what the consequences would be if the position(s) is not filled.

In addition, it was indicated efforts are ongoing to determine how many of the 112 CSB vacancies currently be held through the County management process are actually required once internal efficiencies, outcomes of consultant reviews, and other measures are fully implemented. Following concern expressed with holding vacant positions open as part of the County budget management system and unspent CSB funding in the FY2013 first quarter, it was recommended this issue be included on the list of the questions to be presented to Deputy County Executive Pat Harrison.

Due to the excessive noise levels resulting from late night construction at the Fairfax County Government Center, it was recommended further discussion of the Vacancy Implication document take place at the December 7<sup>th</sup> CSB Fiscal Committee.

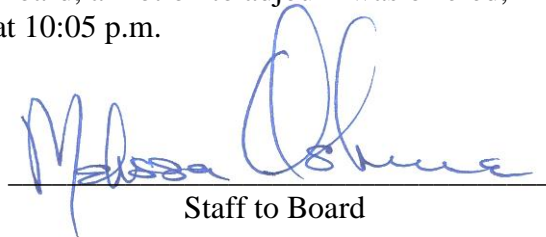
Actions Taken –

- ♦ Approval of the October 24, 2012 minutes of the Fairfax-Falls Church Community Services Board.
- ♦ Approval of CSB as signatory to letter to DBHDS Commissioner and request to draft separate letter to Virginia Governor.
- ♦ Jessica Burmester elected as CSB Board Secretary.
- ♦ Approval of the revised FY2013 CSB Fee Schedule.
- ♦ Adoption of the Good Neighbor Agreement.

There being no further business to come before the Board, a motion to adjourn was offered, seconded and carried. The meeting was adjourned at 10:05 p.m.

December 19, 2012

Date



Staff to Board